

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

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SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2018

| | |
|----------------------------------|--|
| Trustees | David Bell, Chair Peter Bright Gareth Ellaway Jane Millicent (resigned 20 June 2017) Lucy Hamid Margaret Slucutt Andrew Thomas (resigned 1 June 2018) Juliet Moore (appointed 19 July 2017) Rachel Hunt (appointed 28 March 2018) Max Campbell-Jones, Treasurer (appointed 19 July 2017, resigned 28 March 2018) Andrew Bell, Treasurer (appointed 27 June 2018) |
| Charity registered number | 1157061 |
| Principal office | Coniston Community Centre Coniston Road Patchway Bristol BS34 5JP |
| Director | Julie Close |
| Accountants | Bishop Fleming LLP Chartered Accountants Statutory Auditors 16 Queen Square Bristol BS1 4NT |
| Bankers | Handelsbanken Ground Floor 1100 Parkway North Stoke Gifford Bristol BS34 8YU |

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018

The Trustees present their report together with the audited financial statements of Southern Brooks Community Partnerships (the charity) for the period ended 31 March 2018.

These have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Charities Act 2011.

OBJECTIVES AND ACTIVITIES

a. POLICIES AND OBJECTIVES

Our objectives are to bring people and organisations together to promote education and social justice to improve lives for residents across South Gloucestershire. It is important to us that we work with those people who don't reach the thresholds of other services or may be excluded or marginalised. In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. During the year we reviewed our strategic plan and adopted a new plan for 2017 – 2022. Our key objectives for the year included:

- Building sustainable communities by improving community cohesion, reducing poverty, loneliness and isolation
- Improving health and well-being
- Improving skills and learning

Over the course of the year the Trustees, staff and volunteers developed and adopted a new strategy, working with an experienced and skilled consultant, Julian Lomas, funded through Lloyds Foundation.

Our new 5-year strategy confirms our objectives of developing Strong Communities Powered by People.

b. STRATEGIES FOR ACHIEVING OBJECTIVES

We believe that voluntary action is the most effective way to help individuals and communities to realise their potential. As a values-driven organisation, we are focused on the most vulnerable and disadvantaged people in our communities and aim, in everything we do to:

- Work in partnerships, based on trust and respect
- Have long term relationships with communities
- Promote social justice, participation and involvement
- Embrace diversity and challenge inequality
- Use reflective practice
- Respect and protect the environment
- Understand the impact of our work

Within our broad strategic focus, key goals for the period of this plan are:

1. Building on our merger with Community Ignite, to be a community development partner for South Gloucestershire and beyond (particularly Bristol), offering leadership to the sector and nurturing community development partnerships to realise our vision.
2. To further embed an organisational culture and approach that is positive, creative, flexible, responsive and above all focussed on our beneficiaries.
3. To extend and integrate the services and support we offer to support local voluntary action, partnerships, people and communities across South Gloucestershire, Bristol and beyond in particular centred on the following beneficiary groups:
 - a. Unemployed/economically inactive people.
 - b. Older people.
 - c. Young people, parents and families.
 - d. People with poor health and long term health conditions.
 - e. Geographical (deprived) communities
 - f. Communities of interest that experience multiple disadvantage.

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

4. To strengthen the financial health of SBCP by:
 - a. building on recent successes to continue to grow and diversify income, ensure core costs are fully funded and replenish unrestricted reserves to at least 3 months operating costs by the end of the plan period.
 - b. growing earned income through services that are based on our values and experience and that generate income (particularly from training/learning, community cafes and Patchway Youth Centre), so that these services provide sustainable support for our core costs.

Our ultimate goal is to help people and communities reach their full potential. We have focussed on implementing our Theory of Change and working towards developing our infrastructure into three teams – Sustainable Communities, Learning and Development and Health and Wellbeing.

While each area of work is important, our added value is in working together across the organisation. Fundamentally our core values determine the way that we work. Working in partnership includes working together within the organisation. Southern Brooks seeks to ensure that as an organisation we continue to reflect, learn and develop as one team and considerable progress has been made this year in improving cross team working and communication and putting in place improved impact measurement processes.

In line with our values we will prioritise work in communities where needs are greatest, including geographical areas of multiple deprivation and communities of interest that face multiple disadvantage. We will be a respected and sought after partner for stakeholders across sectors, leading where we are well placed to do so and supporting others where they have stronger connections/relationships. We will have established a more systematic approach to community development partnerships, exercising leadership as a gateway (not gatekeeper) for partners to access new (often jointly accessed) funding and other opportunities.

Our successful merger with Community Ignite has been the catalyst for this new strategic positioning of SBCP and will have stimulated a culture change throughout the charity. We will develop, extend and diversify our offer and income so that we are providing:

1. Integrated services around key customer/beneficiary groups so that they get maximum benefit from the support we offer and so that we maximise earned income from services we have to charge for (where those services are appropriate to offer to specific beneficiaries/customers).
2. Much broader and deeper service offers underpinned by increased funding from grants and contracts in areas that both meet the needs of the communities we serve and the priorities of funders including providing through partnerships:
 - a. a wide-ranging community cohesion offer to combat hate crime, prevent radicalisation, reduce community tensions and build kinder, stronger communities, including through promotion and enabling of volunteering and voluntary action to build community capacity;
 - b. an extensive preventative health/well-being offer including in fields such as physical and mental health education, awareness and prevention, reducing loneliness and isolation amongst older people and family health and nutrition;
 - c. an enhanced range of services to support people to move closer to and into work and learning; and
 - d. a comprehensive volunteering offer and range of voluntary and social action activities for the benefit of the communities we serve.

To successfully implement the new strategy we will restructure the leadership team to reflect the importance of volunteering and community cohesion, from 1st April 2018. Trustees held an open recruitment process to appoint new trustees to fill gaps in knowledge and understanding, providing induction and training and support.

ACHIEVEMENTS AND PERFORMANCE

a. REVIEW OF ACTIVITIES

Partnership working has underpinned much of our work this year as Councils seek more collaborative funding proposals, we are pleased that CVS lead the Infrastructure Partnership consortium and Equalities Partnership, while we lead the Priority Neighbourhood partnership. We've been working with a range of voluntary sector youth providers, led by Creative Youth Network, to secure future funding for youth provision. Working together to make best use of shrinking resources means that as much funding as possible goes into front line service delivery.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Following our merger with Community Ignite from April 1st 2017, we now have an office and community café in Kingswood. We've worked closely with elected members for Kingswood to make sure that we understand the community there. Community Ignite staff transferred to Southern Brooks, including the Chief Officer who covered a leadership maternity vacancy. That was important in ensuring a successful transition for staff and people who continue to use the invaluable services that Community Ignite were providing. Our office and café, while not quite in a central position that we hope for, is more accessible. We aim to create a thriving community hub, much like Brooks Café at Coniston. Trustees decided that Brooks Cafes CIC should become a wholly owned subsidiary of Southern Brooks. Brooks CIC registered as a Company on 25 March 2017.

We have continued to maintain Level 2 PQASSO (Practical Quality Assurance System for Small Organisations) accreditation which was secured last year. We will apply for re-accreditation in May 2018. The staff and trustees have worked together to ensure that systems and processes are in place to ensure that we operate to consistently high standards across the spectrum of indicators that are assessed.

Learning and Development

The most significant development this year has been the continuation of the successful partnership bid, led by Weston College to Building Better Opportunities which started in January 2017. This project, called West of England Works, is jointly funded by the Big Lottery and European Social Fund. As the community anchor partner for South Gloucestershire we have worked with 66 people this year. 51 of the participants had disabilities. The approach is person centred, with a key worker allocated to each participant who have built relationships based on trust and understanding.

We continue to run Patchway Youth Centre, and were pleased that our Positive Activities Funding for work with young people in Patchway has been extended. The support from Patchway Town Council brings some security to this work. We run sessions for young people of all ages and detached youth work in parks and open spaces where young people gather. Over the year we have seen an increase in the number of young people involved in community activity. We were particularly pleased with our International Youth Camp this summer, which welcomed young people from our twin towns in France and Germany. We think it increasingly important that young people understand their relationship with Europe as we officially leave the Union, and more activities are planned for the coming year. Our youth work in Frampton Cottrell continues to be successful and we are grateful for the support of Frampton Parish Council.

In December 2016 we secured funding through the Building a Stronger Britain Programme run by the Home Office. This work ran for the financial year. We worked in primary and secondary schools in Patchway, Filton and Kingswood to run an Anti Hate Crime Ambassador programme to equip children and young people with the skills, confidence and knowledge to challenge hate crime and prejudice. This exciting project worked with some amazing young people, who will go on to be future leaders and advocates for inclusion. They ran our annual celebration event in November this year, and are leading programmes within their schools. We also received in-kind support from M & C Saatchi to develop a social media strategy. This will improve on online presence and we will have a Social Media Manager post. Further funding has been applied for to develop the programme.

Funding secured through The Esmee Fairbairn Foundation at the end of 2016/17 led to a new project which began in April 2017. The first year of the work focussed on developing the infrastructure for volunteering within Southern Brooks. We have over 140 regular volunteers and now they are getting great support. People have volunteered for many different reasons. It's been a joy to see the development of some of our more vulnerable volunteers, from exclusion to inclusion. Over the next two years we will be developing a community activator model, with volunteers who lead projects that reflect their interests and builds on Patchway as a "Good Place to live". We've continued to run Patchway, Filton and the Stokes Volunteer Centre. Since our merger with Community Ignite we now run the Kingswood Volunteer centre. The centres have provided a brokerage service for those who want to volunteer, matching them with community groups who want volunteers.

Training has continued to be an area of development. The potential to generate income from developing accredited training and professional courses continues to be a priority for us and we have direct claim status with NOCN. We are funded through the Community Learning Service to run a programme aimed mainly at people with below level 2 qualifications. This year 53 people took part in 6 courses. We develop progression pathways by signposting to other agencies and our own accredited Youth and Community work courses. 16 people took part in accredited youth work courses. Our parenting courses have been particularly successful this year. We've continued to represent the voluntary and community sector this year on the West of England Learning

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Partnership which brings together colleagues from different sectors aiming to work together creatively to provide high quality community learning for everybody.

Brooks Café has continued to be a popular venue with local residents and people working in the area meeting regularly for lunch in the café. It's an important gateway to our services and we are very grateful to the many volunteers and the café staff for their enduring hard work and enthusiasm. The regular restaurant nights are proving very successful and popular with local people. We've opened a second café at our new office base in Kingswood.

Health and Wellbeing

Our family support service has struggled this year to continue to cope with increasing demands, as funding for our services has reduced.

Merlin Housing Society continue to fund a post working with their tenants to help them improve health and wellbeing, financial inclusion and employability. This year has seen a huge increase in numbers and we have worked with 53 families across South Gloucestershire.

Since our merger with Community Ignite we've continued to run Family Wise. This work has been funded through Families in Focus and we've worked with 43 families. Schools can refer to this project, and there must be an 8 – 12 year old child who school are concerned about plus risk of financial exclusion or worklessness within the family.

A project funded through South Gloucestershire Council's Everybody's Business grants that was a pilot last year has continued. It provides one to one and group support for people with low level mental health needs, and provides general wellbeing awareness and support. It is part of a Wellbeing College in South Gloucestershire working with Merlin Housing Society, Second Steps and Kingsmeadow Flat.

Sustainable Communities

We continue to be commissioned to run Health Champions by South Gloucestershire Council, working with partners Kingsmeadow Flat and Juice Community Project. Our target was to recruit, train and mobilise 36 Health Champions, across South Gloucestershire, into health-related volunteering activities with an aim to:

- o Help improve the health and well-being of people living in our Priority Neighbourhood communities particularly in those communities where health inequalities have been identified
- o Support and empower people to eat healthily, be physically active and improve their emotional well-being
- o Attend relevant local events, such as festivals and coffee mornings, to promote healthy lifestyle information
- o Signpost people to specialist services, such as breastfeeding groups and stop-smoking support, as appropriate

57 Health Champions were recruited and trained completing the RSPH training. Over the two years of the project over 100 Health Champions have been trained, with more than 40 continuing to be active after 12 months.

Community development work at Charlton Hayes has continued through a web of funding and we are very grateful to Sovereign Housing Association for their support and for the grant from Bovis. The residents group that was set up last year, REACH, is flourishing. Our role now is to lead the Charlton Hayes multi-agency steering group to ensure that new residents feel part of Patchway and that the development benefits all Patchway residents. We look forward to a new community centre, developed as part of the vision for Patchway Town Centre, and to a new primary school opening.

People told us it was quite difficult for new people to the area to find out what was going on in Patchway. Therefore, with support from a range of partners including South Gloucestershire Council and Merlin Housing Society, we have created a "Patchway Welcomes You" online resource. This covers all aspects of life, from health to schools and many local people have taken part. The resource will launch in May, and we hope to replicate it in Kingswood next. Using technology it is available in all languages.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Patchway Town Council has continued to invest in our community work for which we are very grateful. We also secured a grant from Quartet Community Foundation. This helped us to work in partnership with the Town Council to start to develop a community plan. In turn, this investment has led to Quartet finding a philanthropist who wants to make a significant contribution to work in Patchway, over the next few years. We've worked closely with Southmead Development Trust to learn from their experience of developing their community plan. We will be holding further consultation events with residents in the coming year, before publishing the action plans.

This is the final year of a three year service level agreement with South Gloucestershire Council for priority neighbourhood work in Yate, Kingswood, Cadbury Heath, Filton and Patchway working with our partners Abbotswood Action Group, Kingsmeadow Flat and Juice Community Project. Work focuses on people who face barriers to reaching their full potential. The success of the partnership work in Filton has led to Filton no longer appearing in the top 20% Indices of Deprivation. Over the year we have been working with residents and agencies in Filton on a community plan. We want to ensure that partnership working continues for the benefit of the community. We held a celebration event in November attended by around 200 people which was a showcase for the many successful initiatives that have taken place over the years. We were pleased in the autumn to lead a successful partnership bid to continue this work for the next 3 years. The work undertaken with Tyndale Primary School in the Cranleigh Court area of Yate to find out what residents felt was important will lead to a new residents group. As a result of the plan, Merlin Housing Society have matched the Council investment so for the first time we will have a community development worker in this area.

Our work with older people has continued to develop and South Gloucestershire Dementia Action Alliance work continues to be funded through the Clinical Commissioning Group and South Gloucestershire Council. We are beginning to see big improvements in the lives of people with dementia and their carers. This work continues and has focussed on the Kingswood area this year, as well as sustaining the provision set up in Patchway

The Green Spaces project has continued this year with funding through Patchway Town Council. We've developed raised beds at Patchway Youth centre and worked with local families to maintain some community beds and an allotment. We've now started similar work in Kingswood, which his really rewarding.

We secured funding through My Community via Locality to explore Community Led Housing, to understand the different models and whether this could be of benefit initially in Patchway. Its early days, but we are excited by the opportunity to look at a more sustainable business model and to provide much needed affordable local housing.

FINANCIAL REVIEW

a. GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. RESERVES POLICY

The Trustees recognise that the Charity is dependent on sources of revenue that cannot be reliably predicted. The organisation strives to set aside for the costs of administering the Charity for 3 months and any additional one off administration costs. However, as at 31 March 2018 the unrestricted reserves of the Charity and subsidiary were negative and amounted to £17,712. This is because the Southern Brooks Community Partnership used to operate a defined benefit pension scheme. The pension scheme crystallised on 31 March 2014 and the liability was transferred to Southern Brooks Community Partnerships. The Charity has agreed a repayment plan over 17 years. The Trustees are confident that the Charity can meet the yearly repayment commitment. The pension liability was £85,929 at year end and therefore unrestricted funds excluding the pension liability were £68,217.

While the Trustees are committed to building reserves they also want to invest in core posts to ensure long term sustainability of the organisation. In the coming financial year they have committed £20k from reserves for this purpose. We aim to build reserves of £38k. We currently have a designated reserves fund of £35,547.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

c. PRINCIPAL FUNDING

Primary sources of funding are:

- South Gloucestershire Council
- Patchway Town Council, Filton Town Council, Frampton Cotterell Parish Council
- Big Lottery and European Social fund
- Esmee Fairbairn Foundation
- Lloyds Foundation
- Clinical Commissioning Group
- Merlin Housing Society
- Devon Community Foundation (Home Office)

We continue to apply for project funds through a variety of grant making trusts. The development of our training work as a social enterprise continues to be successful, generating sufficient income to cover the costs of the training team and beginning to show surplus.

d. IMPACT OF SIGNIFICANT FINANCIAL EVENTS

Our new funding strategy and operational implementational plan identifies a broader range of potential funding streams. We are working in new collaborations and partnerships aimed at generating different sources of income. South Gloucestershire Council will commission all youth work provision from next year, which is an opportunity for us to deliver more work. New three year contracts have been secured from the Council for three key areas of work. Our success in delivering the West of England Works project is likely to lead to further commissioning for similar work.

e. ARRANGEMENTS FOR SETTING THE PAY AND REMUNERATION OF THE CHARITY'S KEY MANAGEMENT PERSONNEL

Pay scales for the Director are agreed by the Trustees and were reviewed in October 2017. Trustees undertook a role evaluation using a recognised tool. This revealed that Leadership roles are below market value. Trustees agreed over the next four years to close this gap by 25% a year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. CONSTITUTION

This organisation was officially set up in May 2014. Assets were transferred on 30 September 2014 from Southern Brooks Community Partnership, registered charity number 1086485. This Trustees' Report covers activities from 1st April 2017.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the charity is the responsibility of the Trustees who are appointed and co opted under the terms of the Foundation Constitution. The first trustees of the organisation have been appointed for a term of up to 5 years. Subsequent appointments will be for a term of three years.

c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

New members of the Board are provided with an induction pack and training for trustees is offered.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

Trustees receive quarterly written reports from the leadership team one week prior to quarterly Board meetings, along with quarterly financial reports against the budget. The day to day running of the organisation is the responsibility of the Director, Julie Close and the Leadership Team which during the financial year comprised of Corrina Wood, Katie Donovan, Jackie Lewis, Ternaya Cummings, Kirstie Ford and Alice Payne. The Board has set up an Employment sub group which reports directly back to the Board. The Board holds an annual away day with the staff team each year at which the priorities and progress of the organisation are reviewed. The Board makes decisions on the strategic direction of the organisation and adoption of new policies and is responsible for compliance with Health & Safety legislation, charitable law and employment law.

e. RISK MANAGEMENT

A review of major risk factors is undertaken by the Board each year. The Board of Trustees are satisfied that systems and procedures are in place to mitigate our exposure to the major risks. The key major risks are over-dependency on statutory funding and loss of key personnel.

PLANS FOR FUTURE PERIODS

a. FUTURE DEVELOPMENTS

We continue to work in partnership with a range of organisations and to sit on South Gloucestershire Voluntary Sector Leaders Board, the Safer and Stronger Community Partnership, Children, Young People and Families Board (and senior officer groups that implement the partnership plans) and the West of England Learning Partnership. Our Director has returned to the Board of Trustees of CVS South Gloucestershire.

Community cohesion work is an increasingly important growth area for us. Developing the anti-hate crime ambassador programme and securing funding to roll out to all schools in South Gloucestershire is a priority.

Mental health and emotional well-being and linking our different programmes into a cohesive offer for people, as volunteers and beneficiaries of services is important. Longer term we will develop a community led housing project. We have plans to take on delivery of a day service that will generate free reserves.

Over the coming year, we will focus on

- Setting up a community hub in Yate
- Securing funding to work with children at risk of Adverse Childhood Experiences
- Securing funding for our model of sustainable and resilient new communities, particularly on the Filton airfield development
- Leading on a community cohesion plan for South Gloucestershire
- Developing work with young people including international work and leadership roles
- Implementing our new strategy and vision
- Exploring the transfer of a day centre for people with working age people with dementia
- Contributing to a youth partnership which will bid for youth work across South Gloucestershire as the Council adopt a new commissioning model
- Contributing to and leading voluntary sector partnerships
- Involvement in the new West of England Combined Authority

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and the group and of the incoming resources and application of resources of the group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the Charity and the group's transactions and disclose with reasonable accuracy at any time the financial position of the group and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on _____ and signed on their behalf by:

.....
David Bell, Chair

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2018

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTHERN BROOKS COMMUNITY PARTNERSHIPS (the 'group')

I report to the charity Trustees on my examination of the consolidated accounts of the group comprising the Southern Brooks Community Partnerships ('the parent charity') and its subsidiary undertakings for the year ended 31 March 2018.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the parent Charity and the Charity's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the parent Charity you are responsible for the preparation of the consolidated accounts of the group in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and you have chosen to prepare consolidated accounts for the group. You are satisfied that the accounts of both parent Charity and the group are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the consolidated accounts carried out under section 152 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed all the Directions given by the Charity Commission under section 152(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the consolidated accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

INDEPENDENT EXAMINER'S STATEMENT

Since the Trustees have opted to prepare consolidated accounts for the group your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

Your attention is drawn to the fact that the group has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records with respect to the parent Charity were not kept as required by section 130 of the 2011 Act and with respect to its subsidiaries as required by section 386 of the Companies Act 2006; or
2. the accounts do not accord with those records; or

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

INDEPENDENT EXAMINER'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

David Butler DChA FCA

BISHOP FLEMING LLP

Chartered Accountants

16 Queen Square

Bristol

BS1 4NT

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2018**

| | Note | Unrestricted funds 2018 £ | Restricted funds 2018 £ | Total funds 2018 £ | Total funds 2017 £ |
|------------------------------------|------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| INCOME FROM: | | | | | |
| Donations and legacies | 2 | 3,013 | 1,155 | 4,168 | 7,709 |
| Charitable activities | 3 | 76,736 | 714,565 | 791,301 | 636,002 |
| Other trading activities | 4 | 125,922 | - | 125,922 | 26,966 |
| Investments | 5 | - | - | - | 37 |
| TOTAL INCOME | | 205,671 | 715,720 | 921,391 | 670,714 |
| EXPENDITURE ON: | | | | | |
| Raising funds | | 118,282 | - | 118,282 | - |
| Charitable activities | 8 | 79,479 | 716,048 | 795,527 | 642,781 |
| TOTAL EXPENDITURE | 6 | 197,761 | 716,048 | 913,809 | 642,781 |
| NET BEFORE TRANSFERS | | 7,910 | (328) | 7,582 | 27,933 |
| Transfers between Funds | 16 | 7,124 | (7,124) | - | - |
| NET MOVEMENT IN FUNDS | | 15,034 | (7,452) | 7,582 | 27,933 |
| NET MOVEMENT IN FUNDS | | 15,034 | (7,452) | 7,582 | 27,933 |
| RECONCILIATION OF FUNDS: | | | | | |
| Total funds brought forward | | (32,746) | 107,880 | 75,134 | 47,201 |
| TOTAL FUNDS CARRIED FORWARD | | (17,712) | 100,428 | 82,716 | 75,134 |

The notes on pages 16 to 30 form part of these financial statements.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2018**

| | Note | £ | 2018 £ | £ | 2017 £ |
|--|------|------------------|-----------------------------|----------------------|-----------|
| FIXED ASSETS | | | | | |
| Tangible assets | 11 | | 6,680 | | 8,954 |
| CURRENT ASSETS | | | | | |
| Stocks | 12 | 200 | | 200 | |
| Debtors | 13 | 14,135 | | 14,414 | |
| Cash at bank and in hand | | 248,654 | | 278,946 | |
| | | | <u>262,989</u> | <u>293,560</u> | |
| CREDITORS: amounts falling due within one year | 14 | (101,024) | | (136,636) | |
| NET CURRENT ASSETS | | | <u>161,965</u> | <u>156,924</u> | |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | <u>168,645</u> | <u>165,878</u> | |
| Defined benefit pension scheme liability | 20 | | (85,929) | (90,744) | |
| NET ASSETS INCLUDING PENSION SCHEME LIABILITIES | | | <u><u>82,716</u></u> | <u><u>75,134</u></u> | |
| CHARITY FUNDS | | | | | |
| Restricted funds | 16 | | 100,428 | | 107,880 |
| Unrestricted funds | 16 | | (17,712) | | (32,746) |
| TOTAL FUNDS | | | <u><u>82,716</u></u> | <u><u>75,134</u></u> | |

The financial statements were approved by the Trustees on

and signed on their behalf, by:

.....
David Bell, Chair

The notes on pages 16 to 30 form part of these financial statements.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**CHARITY BALANCE SHEET
AS AT 31 MARCH 2018**

| | Note | £ | 2018 £ | £ | 2017 £ |
|--|------|-----------------|-----------------|-----------|-----------|
| FIXED ASSETS | | | | | |
| Tangible assets | 11 | | 6,680 | | 8,954 |
| CURRENT ASSETS | | | | | |
| Stocks | 12 | - | | 200 | |
| Debtors | 13 | 29,222 | | 14,414 | |
| Cash at bank and in hand | | 244,181 | | 278,946 | |
| | | | 273,403 | | 293,560 |
| CREDITORS: amounts falling due within one year | 14 | (95,027) | | (136,636) | |
| NET CURRENT ASSETS | | | 178,376 | | 156,924 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | 185,056 | | 165,878 |
| Defined benefit pension scheme liability | 20 | | (85,929) | | (90,744) |
| NET ASSETS INCLUDING PENSION SCHEME LIABILITIES | | | 99,127 | | 75,134 |
| CHARITY FUNDS | | | | | |
| Restricted funds | | | 103,654 | | 107,880 |
| Unrestricted funds | | | (4,527) | | (32,746) |
| TOTAL FUNDS | | | 99,127 | | 75,134 |

The financial statements were approved by the Trustees on

and signed on their behalf, by:

.....
David Bell, Chair

The notes on pages 16 to 30 form part of these financial statements.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2018

| | Note | 2018 £ | 2017 £ |
|--|------|-----------------------|-----------------------|
| Cash flows from operating activities | | | |
| Net cash (used in)/provided by operating activities | 18 | <u>(30,292)</u> | <u>178,933</u> |
| Cash flows from investing activities: | | | |
| Proceeds from the sale of tangible fixed assets | | - | 676 |
| Purchase of tangible fixed assets | | - | (4,355) |
| Net cash used in investing activities | | <u>-</u> | <u>(3,679)</u> |
| Change in cash and cash equivalents in the year | | (30,292) | 175,254 |
| Cash and cash equivalents brought forward | | 278,946 | 103,692 |
| Cash and cash equivalents carried forward | 19 | <u>248,654</u> | <u>278,946</u> |

The notes on pages 16 to 30 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

1. ACCOUNTING POLICIES

1.1 GENERAL INFORMATION

Southern Brooks Community Partnerships is a charitable incorporated organisation, registered in England and Wales. The registered office is Coniston Community Centre, The Parade, Coniston Road, Patchway, South Gloucestershire, BS34 5JP.

1.2 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

Southern Brooks Community Partnerships constitutes a public benefit entity as defined by FRS 102.

The Statement of Financial Activities (SOFA) and Balance Sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

1.3 GOING CONCERN

At the year end the Charity had negative unrestricted funds of £17,712. This situation has arisen as a result of the deficit in the defined benefit pension scheme. A repayment plan for the deficit has been agreed with the pension scheme and therefore it is not anticipated that a request for full repayment will be made within the next 12 months. The trustees are confident that they can meet the yearly commitment and therefore consider it appropriate for the Charity to continue to prepare its financial statements on the going concern basis.

1.4 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES (continued)

1.5 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.6 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the Charity's educational operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

1.7 BASIS OF CONSOLIDATION

The financial statements consolidate the accounts of Southern Brooks Community Partnerships and of its subsidiary undertaking Brooks Café CIC.

A separate Statement of Financial Activities and income and expenditure account for the Charity has not been presented because the Trustees have taken advantage of the exemption afforded by paragraph 397 of the SORP.

The CIC's gross income is £101,872 and expenditure of £118,282 resulting in a deficit of £16,410 for the year.

1.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

| | | |
|-----------------------|---|----------------------|
| Plant and machinery | - | 20% reducing balance |
| Fixtures and fittings | - | 20% reducing balance |
| Computer equipment | - | 33.3% straight line |

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

1. ACCOUNTING POLICIES (continued)

1.9 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

1.10 STOCKS

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.11 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.12 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.13 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.14 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

2. INCOME FROM DONATIONS AND LEGACIES

| | Unrestricted funds 2018 £ | Restricted funds 2018 £ | Total funds 2018 £ | Total funds 2017 £ |
|------------|--|--|---------------------------------------|---------------------------------------|
| Donations | 3,013 | 1,155 | 4,168 | 7,709 |
| Total 2017 | 4,342 | 3,367 | 7,709 | |

3. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted funds 2018 £ | Restricted funds 2018 £ | Total funds 2018 £ | Total funds 2017 £ |
|---|--|--|---------------------------------------|---------------------------------------|
| Grants, project, café and training income | 76,736 | 714,565 | 791,301 | 636,002 |
| Total 2017 | 166,722 | 469,280 | 636,002 | |

4. OTHER TRADING ACTIVITIES

| | Unrestricted funds 2018 £ | Restricted funds 2018 £ | Total funds 2018 £ | Total funds 2017 £ |
|-------------|--|--|---------------------------------------|---------------------------------------|
| Room hire | 27,741 | - | 27,741 | 26,966 |
| Core income | 543 | - | 543 | - |
| Total 2017 | 28,284 | - | 28,284 | 26,966 |
| Total 2017 | 26,966 | - | 26,966 | |

CHARITY TRADING INCOME

| | | | | |
|-------------------------------------|---------------|----------|---------------|----------|
| Net income - all trading activities | 97,638 | - | 97,638 | - |
|-------------------------------------|---------------|----------|---------------|----------|

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

5. INVESTMENT INCOME

| | Unrestricted funds 2018 £ | Restricted funds 2018 £ | Total funds 2018 £ | Total funds 2017 £ |
|------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Bank interest received | - | - | - | 37 |
| Total 2017 | 37 | - | 37 | |

6. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE

| | Staff costs 2018 £ | Depreciation 2018 £ | Other costs 2018 £ | Total 2018 £ | Total 2017 £ |
|--|--------------------------|---------------------------|--------------------------|--------------------|--------------------|
| Expenditure on fundraising trading | 68,313 | - | 49,969 | 118,282 | - |
| COSTS OF RAISING FUNDS | 68,313 | - | 49,969 | 118,282 | - |
| Grants, project and training expenditure | 586,854 | 2,275 | 201,289 | 790,418 | 637,821 |
| Governance | - | - | 5,109 | 5,109 | 4,960 |
| | 655,167 | 2,275 | 256,367 | 913,809 | 642,781 |
| Total 2017 | 459,649 | 1,871 | 181,261 | 642,781 | |

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

7. DIRECT COSTS

| | Fundraising expenses £ | Activities £ | Total 2018 £ | Total 2017 £ |
|--|------------------------------|-----------------|--------------------|--------------------|
| Service provider partner charge | - | 14,111 | 14,111 | 595 |
| Administration costs | 650 | 1,242 | 1,892 | 686 |
| Telephone and IT costs | 455 | 14,726 | 15,181 | 10,323 |
| Stationery and postage | - | 5,923 | 5,923 | 4,835 |
| Advertising | 124 | 4,959 | 5,083 | 3,417 |
| Other staff costs | - | 17,873 | 17,873 | 9,411 |
| Travel and subsistence costs | 1,136 | 19,128 | 20,264 | 14,468 |
| Café purchases | 30,104 | - | 30,104 | - |
| Accreditation | - | 8,750 | 8,750 | 10,145 |
| External consultancy | - | 3,688 | 3,688 | 1,230 |
| Project closure costs | - | 8,792 | 8,792 | 6,959 |
| Training costs | 19 | 1,045 | 1,064 | 23,427 |
| Other café costs | - | 9,991 | 9,991 | 11,990 |
| Insurance | - | 14,996 | 14,996 | 5,435 |
| Repairs and maintenance | 348 | 6,528 | 6,876 | 5,933 |
| Premises costs | 15,271 | 50,889 | 66,160 | 33,646 |
| Professional fees | - | 2,294 | 2,294 | 7,925 |
| Interest on pension deficit and bank charges | - | 3,985 | 3,985 | 4,115 |
| Other costs | 1,485 | 11,792 | 13,277 | 21,358 |
| Bank charges | 377 | 577 | 954 | 403 |
| Wages and salaries | 68,313 | 538,064 | 606,377 | 429,302 |
| National insurance | - | 36,182 | 36,182 | 22,281 |
| Pension cost | - | 12,608 | 12,608 | 8,066 |
| Depreciation | - | 2,275 | 2,275 | 1,871 |
| | <u>118,282</u> | <u>790,418</u> | <u>908,700</u> | <u>637,821</u> |
| Total 2017 | - | 637,821 | 637,821 | |

8. GOVERNANCE COSTS

| | Unrestricted funds 2018 £ | Restricted funds 2018 £ | Total funds 2018 £ | Total funds 2017 £ |
|----------------------------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Auditors' remuneration | - | - | - | 1,748 |
| Trustees' expenses | 9 | - | 9 | 12 |
| Independent Examiner's fee | 3,840 | - | 3,840 | 3,200 |
| Other accountancy costs | 1,260 | - | 1,260 | - |
| | <u>5,109</u> | <u>-</u> | <u>5,109</u> | <u>4,960</u> |

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

9. NET INCOME/(EXPENDITURE)

This is stated after charging:

| | 2018 | 2017 |
|--|--------------------------|--------------------------|
| | £ | £ |
| Depreciation of tangible fixed assets: | | |
| - owned by the Charity | 2,274 | 1,870 |
| Auditors' remuneration - audit | - | 1,748 |
| Independent Examiner's Fee | 3,840 | 3,200 |
| | <u><u> </u></u> | <u><u> </u></u> |

During the year, no Trustees received any remuneration (2017: £NIL).

During the year, no Trustees received any benefits in kind (2017: £NIL).

1 Trustee received reimbursement of expenses amounting to £9 in the current year, (2017: 1 Trustee - £12).

10. STAFF COSTS

Staff costs were as follows:

| | 2018 | 2017 |
|-------------------------------|-----------------------|-----------------------|
| | £ | £ |
| Wages and salaries | 606,377 | 429,302 |
| Social security costs | 36,182 | 22,281 |
| Other pension costs (Note 20) | 12,608 | 8,066 |
| | <u><u>655,167</u></u> | <u><u>459,649</u></u> |

The average number of persons employed by the Charity during the year was as follows:

| 2018 | 2017 |
|-------------|------|
| No. | No. |
| 43 | 40 |

Average headcount expressed as a full time equivalent:

| 2018 | 2017 |
|-------------|------|
| No. | No. |
| 22 | 22 |

No employee received remuneration amounting to more than £60,000 in either year.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

11. TANGIBLE FIXED ASSETS

| | Plant and machinery £ | Fixtures and fittings £ | Computer equipment £ | Total £ |
|-----------------------------------|-----------------------------|-------------------------------|----------------------------|------------|
| GROUP AND CHARITY COST | | | | |
| At 1 April 2017 and 31 March 2018 | 3,409 | 28,217 | 36,729 | 68,355 |
| DEPRECIATION | | | | |
| At 1 April 2017 | 2,657 | 24,290 | 32,454 | 59,401 |
| Charge for the year | 618 | 785 | 871 | 2,274 |
| At 31 March 2018 | 3,275 | 25,075 | 33,325 | 61,675 |
| NET BOOK VALUE | | | | |
| At 31 March 2018 | 134 | 3,142 | 3,404 | 6,680 |
| At 31 March 2017 | 752 | 3,927 | 4,275 | 8,954 |

12. STOCKS

| | GROUP | | CHARITY | |
|---------------|--------------|-----------|----------------|-----------|
| | 2018 £ | 2017 £ | 2018 £ | 2017 £ |
| Raw materials | 200 | 200 | - | 200 |

13. DEBTORS

| | GROUP | | CHARITY | |
|------------------------------------|---------------|---------------|----------------|---------------|
| | 2018 £ | 2017 £ | 2018 £ | 2017 £ |
| Trade debtors | 10,485 | 10,837 | 9,959 | 10,837 |
| Amounts owed by group undertakings | - | - | 15,613 | - |
| Prepayments and accrued income | 3,650 | 3,577 | 3,650 | 3,577 |
| | 14,135 | 14,414 | 29,222 | 14,414 |

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | GROUP | | CHARITY | |
|------------------------------------|----------------|---------|----------------|---------|
| | 2018 | 2017 | 2018 | 2017 |
| | £ | £ | £ | £ |
| Trade creditors | 28,169 | 20,534 | 25,651 | 20,534 |
| Other taxation and social security | 13,264 | 7,015 | 9,786 | 7,015 |
| Other creditors | 3,192 | 3,508 | 3,192 | 3,508 |
| Accruals and deferred income | 56,399 | 105,579 | 56,398 | 105,579 |
| | 101,024 | 136,636 | 95,027 | 136,636 |

15. FINANCIAL INSTRUMENTS

| | 2018 | 2017 |
|---|-----------------|----------|
| | £ | £ |
| Financial assets that are debt instruments | | |
| Cash and cash equivalents | 248,654 | 278,946 |
| Trade debtors | 10,485 | 10,837 |
| | 259,139 | 289,783 |
| Financial liabilities measured at amortised cost | | |
| Trade creditors | (28,169) | (20,534) |
| Accruals | (14,587) | (6,071) |
| | (42,756) | (26,605) |
| Total | 216,383 | 263,178 |

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

16. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

| | Balance at 1 April 2017 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 March 2018 £ |
|--|---------------------------------|-------------|------------------|--------------------------|-------------------------------------|
| DESIGNATED FUNDS | | | | | |
| Designated Funds | 26,870 | - | - | 8,677 | 35,547 |
| GENERAL FUNDS | | | | | |
| General funds | 31,128 | 205,671 | (202,576) | (1,553) | 32,670 |
| Pension reserve | (90,744) | - | 4,815 | - | (85,929) |
| | (59,616) | 205,671 | (197,761) | (1,553) | (53,259) |
| Total Unrestricted funds | (32,746) | 205,671 | (197,761) | 7,124 | (17,712) |
| RESTRICTED FUNDS | | | | | |
| Anti Hate Crime | - | 38,725 | (41,568) | 2,843 | - |
| Bouncing Babies (including Early Intervention) | - | 2,614 | (3,436) | 191 | (631) |
| Building Better Opportunities | 9,151 | 159,097 | (167,888) | - | 360 |
| Community | 33,920 | 89,744 | (63,758) | (22,579) | 37,327 |
| Community Development Funds | - | 65,664 | (74,108) | 11,709 | 3,265 |
| Community Housing Plan | - | 10,000 | (10,000) | - | - |
| Dementia Awareness | 11,866 | 24,095 | (28,542) | - | 7,419 |
| Early Intervention | 191 | - | - | (191) | - |
| Emotional Wellbeing | 9,686 | - | - | (9,686) | - |
| Esme Volunteer Infrastructure | - | 44,993 | (40,304) | (747) | 3,942 |
| Family Support (including Merlin Housing) | 17,220 | 106,978 | (118,038) | 5,729 | 11,889 |
| Health and Wellbeing (including Emotional Wellbeing) | - | 86,097 | (87,631) | 10,266 | 8,732 |
| Leadership | 2,819 | - | (2,700) | (119) | - |
| Merlin Housing - Family Support | 9,370 | - | - | (9,370) | - |
| Patchway Youth Work | 6,755 | - | - | (6,755) | - |
| Volunteering | - | 20,908 | (18,208) | 4,830 | 7,530 |
| Youth Work (including Patchway Youth Work) | 6,902 | 66,805 | (59,867) | 6,755 | 20,595 |
| | 107,880 | 715,720 | (716,048) | (7,124) | 100,428 |
| Total of funds | 75,134 | 921,391 | (913,809) | - | 82,716 |

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

16. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

| | Balance at 1 April 2016 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 March 2017 £ |
|---------------------------------|---------------------------------|----------------|------------------|--------------------------|-------------------------------------|
| Designated Funds | 18,000 | - | - | 8,870 | 26,870 |
| GENERAL FUNDS | | | | | |
| General funds | 18,067 | 198,067 | (211,531) | 26,525 | 31,128 |
| Pension reserve | (92,029) | - | 1,285 | - | (90,744) |
| | <u>(73,962)</u> | <u>198,067</u> | <u>(210,246)</u> | <u>26,525</u> | <u>(59,616)</u> |
| RESTRICTED FUNDS | | | | | |
| Patchway Youth Work | 23,194 | 55,362 | (50,756) | (21,045) | 6,755 |
| Charlton Hayes | 7,223 | - | - | (7,223) | - |
| Dementia Awareness | 14,021 | 42,615 | (40,332) | (4,438) | 11,866 |
| Community | 14,564 | 108,965 | (88,936) | (673) | 33,920 |
| Family Support | 8,696 | 120,512 | (112,202) | 214 | 17,220 |
| Early Intervention Projects | (1,072) | 4,699 | (3,436) | - | 191 |
| Youth Work | 370 | 21,167 | (15,082) | 447 | 6,902 |
| Leadership | - | 36,250 | (33,259) | (172) | 2,819 |
| Merlin Housing - Family Support | 11,466 | 20,641 | (20,832) | (1,905) | 9,370 |
| Emotional Wellbeing | 24,701 | 24,833 | (39,248) | (600) | 9,686 |
| Building Better Opportunities | - | 37,603 | (28,452) | - | 9,151 |
| | <u>103,163</u> | <u>472,647</u> | <u>(432,535)</u> | <u>(35,395)</u> | <u>107,880</u> |
| Total of funds | <u>47,201</u> | <u>670,714</u> | <u>(642,781)</u> | <u>-</u> | <u>75,134</u> |

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

16. STATEMENT OF FUNDS (continued)

DESIGNATED FUNDS

The Trustees have designated £18,000 for investment in core posts to ensure long term sustainability of the organisation and £17,547 for restructuring.

RESTRICTED FUNDS

Patchway Youth work has been funded through Patchway Town Council and South Gloucestershire Council through the Positive Activities fund. They have funded detached work which takes place in parks and open spaces and this year provided new funding for junior youth groups. Our youth work aims to develop team working and social skills, build confidence and self esteem, provide information and social education, challenge discrimination and work with young people so that they have strong voice in the community. The Town Council also contribute towards the core running costs of the organisation.

Funding has been received from Frampton Cotterell Parish Council to support local youth work projects for young people in the area.

Dementia Awareness - This funding is to used to increase the awareness of dementia and the issues associated with the disease in the general population in order to change people's attitude and outlook to dementia, to develop Dementia Friendly Communities across South Gloucestershire and to enable people living with dementia to lead active lives in their communities.

South Gloucestershire Council have funded our community development work in the Priority Neighbourhoods of Filton and Patchway and a leadership role across South Gloucestershire. This work in areas that appear in the national Indices of Deprivation focuses on improving outcomes for residents particularly around the themes of health, education, crime and safety and employment and personal finance.

Leadership funding has been provided to be the community lead organisation for Filton and Patchway and to coordinate the work of the community lead group.

Bouncing Babies - Early Intervention Project is funding received to run a group in Bradley Stoke for parents with babies under one. The fund is currently showing an overspend which is expected to be reimbursed in the new year.

Merlin Housing Society has funded support for their tenants through a family support service that we provide across South Gloucestershire. We are also funded by South Gloucestershire Council families in Focus to provide support for families with an 8-2 year old that meet certain other criteria.

Emotional Wellbeing - This project is funded through South Gloucestershire Council Everybody's Business grant. Our aim is to reduce loneliness and isolation amongst people with low level mental health needs through bringing people together to share their skills and experiences. We contribute to the development of the South Gloucestershire Wellbeing College through this work.

West of England Works is led by Weston College and is a collaboration of locally based voluntary, community and social enterprise (VCSE) organisations working across the West of England with a history of working in partnership to support people in communities experiencing high levels of deprivation and who face often complex and multiple barriers to accessing work. The Delivery Partners of West of England Works have common strategic missions which align closely with the objectives of the Big Lottery's Building Better Opportunities Fund; to actively support people furthest from employment to achieve their full potential and secure sustainable employment

Anti Hate Crime Ambassadors is a project funded through the Home Office fund "Building a Stronger Britain Together" which aims to equip children and young people with the skills and confidence to challenge discrimination.

Esmee Fairbairn have funded a 3 year volunteering programme to improve the experience of people volunteering within Southern Brooks and to develop a team of community activators.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

| | Unrestricted funds 2018 £ | Restricted funds 2018 £ | Total funds 2018 £ |
|--|------------------------------------|----------------------------------|-----------------------------|
| Tangible fixed assets | 6,680 | - | 6,680 |
| Current assets | 121,749 | 141,240 | 262,989 |
| Creditors due within one year | (60,212) | (40,812) | (101,024) |
| Provisions for liabilities and charges | (85,929) | - | (85,929) |
| | <u>(17,712)</u> | <u>100,428</u> | <u>82,716</u> |

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

| | Unrestricted funds 2017 £ | Restricted funds 2017 £ | Total funds 2017 £ |
|--|------------------------------------|----------------------------------|-----------------------------|
| Tangible fixed assets | 8,954 | - | 8,954 |
| Current assets | 57,814 | 235,746 | 293,560 |
| Creditors due within one year | (8,770) | (127,866) | (136,636) |
| Provisions for liabilities and charges | (90,744) | - | (90,744) |
| | <u>(32,746)</u> | <u>107,880</u> | <u>75,134</u> |

18. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | GROUP | |
|--|-----------------|----------------|
| | 2018 £ | 2017 £ |
| Net income for the year (as per Statement of Financial Activities) | 7,582 | 27,933 |
| Adjustment for: | | |
| Depreciation charge | 2,274 | 1,870 |
| Decrease/(increase) in debtors | 279 | 96,051 |
| (Decrease)/increase in creditors | (35,612) | 54,364 |
| Repayment of defined benefit pension liability | (4,815) | (1,285) |
| Net cash (used in)/provided by operating activities | <u>(30,292)</u> | <u>178,933</u> |

19. ANALYSIS OF CASH AND CASH EQUIVALENTS

| | GROUP | |
|--------------|----------------|----------------|
| | 2018 £ | 2017 £ |
| Cash in hand | 248,654 | 278,946 |
| Total | <u>248,654</u> | <u>278,946</u> |

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

20. PENSION COMMITMENTS

Southern Brooks Community Partnership used to operate a defined benefit pension scheme. The pension scheme deficit crystallised on 31 March 2014 and the liability was transferred to Southern Brooks Community Partnerships. The Charity has agreed a repayment plan over 12 years.

The Charity also operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £12,608 (2017: £8,066). Contributions totalling £1,237 (2017: £1,047) were payable to the fund at the balance sheet date and are included in creditors.

21. OPERATING LEASE COMMITMENTS

At 31 March 2018 the total of the group's future minimum lease payments under non-cancellable operating leases was:

| GROUP AND CHARITY | 2018 | 2017 |
|--------------------------|---------------|-------------|
| | £ | £ |
| AMOUNTS PAYABLE: | | |
| Within 1 year | 9,414 | - |
| Between 1 and 5 years | 7,664 | - |
| Total | 17,078 | - |

22. RELATED PARTY TRANSACTIONS

During the year Southern Brooks Community Partnerships purchased training services from Derek Close, the Director's husband, of £3,230 (2017: £3,436). There was £1,500 (2017: £nil) owed to Derek Close at the year end.

SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

23. PRINCIPAL SUBSIDIARIES

Brooks Cafés CIC

| | |
|--|------------------|
| Subsidiary name | Brooks Cafés CIC |
| Company registration number | 10690515 |
| Basis of control | Only member |
| Total assets as at 31 March 2018 | £ 5,199 |
| Total liabilities as at 31 March 2018 | £ (21,609) |
| Total equity as at 31 March 2018 | £ (16,410) |
| Turnover for the year ended 31 March 2018 | £ 101,872 |
| Expenditure for the year ended 31 March 2018 | £ (118,282) |
| Loss for the year ended 31 March 2018 | £ (16,410) |