

**JOB DESCRIPTION**

\*CVs not accepted please download and complete an application pack.

<b>Post Title:</b>	<b>Assistant Youth Worker – Tuesday’s</b>
<b>Salary &amp; Hours:</b>	Minimum 3 hours per week - £9.18 - £10.08
<b>Deadline for Applicants:</b>	22 <sup>nd</sup> November 2021

**Job Purpose**

The main purpose of this role is to deliver fun, interactive youth work sessions to young people. You will provide support to help young people to develop the skills, confidence and resilience they need for their future lives.

South Gloucestershire as the local authority commission out its youth work provision and Southern Brooks Community Partnerships are the lead partner for lot 1. Until now there has been a mix of local authority and the VCSE sector delivery youth provision across the area. This new method of working will help provide a consistent approach across the area. We are also part of another youth work partnership who work together to secure funding and provision for youth work across our areas.

Southern Brooks Community Partnerships leads a partnership which delivers youth work across Patchway, Filton, Bradley Stoke, Stoke Gifford and Thornbury. We are working closely with Creative Youth Network and Learning Partnership West who lead in other areas of South Gloucestershire. Together, we will ensure that young people are able to access high quality youth work that is driven by their needs and is embedded within the local community.

<b>Tasks and Duties</b>	<ul style="list-style-type: none"> <li>➤ To deliver fun, interactive youth work sessions</li> <li>➤ To monitor and evaluate programme delivery</li> <li>➤ To support the leader-in-charge to create monthly session plans</li> <li>➤ To build relationships with young people and members of the community.</li> <li>➤ To work in partnership with other youth work providers to secure a sustainable future.</li> <li>➤ To attend relevant meetings</li> <li>➤ To adhere to Southern Brooks' service standards, policies and procedures.</li> <li>➤ Be creative and innovative in your approach to supporting young people</li> <li>➤ Any other tasks or duties as required</li> </ul>
<b>GDPR</b>	All employees are under a legal obligation not to use or disclose any personal information that comes into their possession during their duties in any unauthorised manner. Duties and obligations that relate to this particular post will be explained to the post holder upon appointment
<b>Partnership Work</b>	Work in partnership with a range of organisations across South Gloucestershire
<b>Staff Development</b>	Undertake appropriate training in order to develop the role.
<b>Team Work</b>	To contribute towards the general purpose and development of the organisation. Working within the team and the wider organisation and with a range of partners.
<b>Supervision Received</b>	Supervision will be provided by the Youth Work Manager
<b>General</b>	The role will be based at The Patch, Patchway Youth Centre, Patchway and is for Tuesday evenings from 6-9pm.
<b>General Accountabilities</b>	So far as is reasonably practicable, the post holder must ensure that safe working practices are adopted by employees and in premises/work areas for which the post holder is responsible to maintain a safe working environment for employees and service users.

	Work in compliance with the organisation’s policies and procedures and its commitment to equal opportunities. Ensure that output and quality of work are of the highest standard and within current legislation.
<b>Special Notes and Conditions</b>	<p>The post holder will be subject to a Data Barring Service Disclosure under Section 124 of the Police Act 1997.</p> <p>The post holder will need to be able to work outside regular working hours.</p>

### Person Specification

<b>Competencies</b>	<b>Essential unless stated</b>	<b>Method of assessing</b>
<b>Education &amp; qualifications</b>	<ul style="list-style-type: none"> <li>• Minimum Youth Work Level 2 Qualification (or willing to work towards)</li> </ul>	Application form and interview for all competencies
<b>Experience</b>	<ul style="list-style-type: none"> <li>▪ Experience of working with young people (preferable)</li> <li>▪ Working as part of a team</li> </ul>	
<b>Job Related Skills</b>	<ul style="list-style-type: none"> <li>▪ Team player</li> <li>▪ Confident in working with young people</li> <li>▪ Ability to work with young people from a diverse range of backgrounds</li> </ul>	
<b>Personal Skills &amp; values</b>	<ul style="list-style-type: none"> <li>▪ Innovative and creative</li> <li>▪ Passionate, self-motivated and enthusiastic with the determination and resilience to succeed</li> <li>▪ Committed to our values</li> </ul>	