

<b>Job title</b>	Community Social Care Manager	<b>Department</b>	Health & Wellbeing
<b>Position reports to</b>	Head of Health and Wellbeing	<b>Position is responsible for</b>	Welcome Home Team Leader & Hospital Link Worker Team Leader

**Location:**

Kingswood office with some travel to other locations (including Southmead Hospital) and home working as agreed

**Main purpose of job:** Manage a team of workers who support adults being discharged from hospital or living at home with no social care package, and work towards preventing readmission.

**Position in Organisational Structure**



**Length of contract:** 30<sup>th</sup> November 2025

**Salary:** £30,255 per annum (full time 37 per week)

Pro rata for 30 hours per week

**Main duties**

- Work in partnership with voluntary and statutory sector organisations (e.g. Age UK South Gloucestershire, Age UK Bristol, Alliance Homes, British Red Cross, NHS, and South Gloucestershire Council) to design and deliver a new approach to non-

regulated adult social care and community-based support to speed up discharge from hospital and/or avoid readmission.

- Manage the hospital link worker project that supports speedier discharge from hospital.
- Manage the Welcome Home project that delivers support in people's homes on discharge from hospital and/or works to prevent readmission.
- Manage team leaders.
- Manage project budgets.
- Set up and implementing effective referral pathways
- Set up and implementing robust recording and monitoring systems
- Compile reports to submit to funders
- Monitor progress and provide learning to the steering group so that a future business model can be agreed and developed collectively.
- Set up and run an operational working group to include partner organisations.
- Deliver direct services to clients if required.
- Identify and pilot the use of assistive technology to support delivery.

**Last updated:** March 2024

**Date of next review:** March 2025